

HSA 2020 Initiatives Workplan Template

[BC Forest Safety Council – 2020 Workplan]

HSA Mission / Vision Statement

Our mission is to assist industry to eliminate all fatalities and serious injuries in the forest sector of British Columbia.

We will accomplish this by:

- Promoting Cultural Change to ensure that safety is treated as an over-riding priority and a shared responsibility;
- Developing a Competent and Confident Workforce where workers are well trained and will refuse to work unsafely;
- Encouraging Companies to have in place functioning safety programs and policies that meet and exceed all regulatory requirements;

Promoting a Safety Conscious Legal Regime in which the laws, regulations and compliance programs encourage and support safety.

The goal of this HSA is to assist the employers we support in reducing injuries and serious injuries and in improving return-to-work outcomes.

Instructions

A. Injury / Return-to-Work Issues: In this section, state the primary trends identified by your industry's data (normally provided by WorkSafeBC, but information from other sources may be used). This should be specific enough to be actionable, for example, primary causes of injury, location of injury, number of time loss injuries, or claim duration. You may choose a measure because it represents a large component of the injuries in your industry, or because the measure indicates some trend on a year-over-year basis (e.g., injuries of this type are increasing). Your key initiatives for the year will be focused on addressing these measures. Under "Objective", you will state the quantifiable improvement you would like to see in the measures you identified. This should state a specific improvement that can be measured at the end of the reporting year.

See the **HSA Planning and Reporting Information Package** pages 2 and 3 for more details.

B. Behaviour-Based Outcomes: In section B(i), identify the safe work behaviours or practices you are trying to create or change to address the primary trends identified in Section A. "Behaviour" may refer to a change in an individual employee, a manager, supervisor, or in the organization as a whole. In Section B(ii), provide evidence that the behaviour change has taken place.

See the **HSA Planning and Reporting Information Package** pages 4 and 11 for more details.

C. Knowledge-Based Outcomes: In this section, identify the knowledge, understanding or skills that would be required to create or change the safe work behaviours or practices identified in Section B. In Section C(ii), provide evidence that the knowledge change has taken place.

See the **HSA Planning and Reporting Information Package** pages 5 and 11 for more details.

D. Planned Activities: In this section, list the activities that you will undertake to impact the required skills, knowledge or understanding identified in Section C. Identify the number, frequency or timeline that will allow you to determine at the end of the reporting period whether you have successfully completed the activity. Focus only on the key initiatives that will help you ultimately impact the measures identified in Section A. You will track your activities throughout the reporting year and report them in the actual column.

See the **HSA Planning and Reporting Information Package** pages 6 and 11 for more details.

E. Organizational Capacity: In this section, list the activities that you will undertake to improve your organizational capacity so that you can carry out the activities identified in Section D. Identify the number, frequency or timeline that will allow you to determine at the end of the reporting period whether you have completed the activity.

See the **HSA Planning and Reporting Information Package** page 6.

F. Marketing / Outreach: In this section, list the activities that you will undertake to reach a broader audience and inform them of your products and offerings. Identify the number, frequency or timeline that will allow you to determine at the end of the reporting period whether you have completed the activity.

See the **HSA Planning and Reporting Information Package** page 6.

Project Title:	COR and SAFE Companies
Project Goal/Expectation:	BCFSC will develop and deliver quality OHS and COR training and education services including the provision and management of the COR program and industry pre-qualification certification.

Initiative 1 – COR and SAFE Companies Program Certifications

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Engage employers to become certified.	<ul style="list-style-type: none"> • Program funding • COR Admin and Safety Advisors 		Jan-Dec '20 (ongoing)	COR Admin. staff and Advisors	New COR and SAFE Companies Certifications: <ul style="list-style-type: none"> ○ 280 New registrations ○ 320 New Certifications 	

Measurement and Evaluation

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
Net increase of 320 companies participating in the COR and SAFE Companies Program.	Number of new COR and SAFE Companies certifications.	Jan-Dec '20 (ongoing)	

Project Title:	COR and SAFE Companies
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Initiative 2 – COR and SAFE Companies (Field Support)

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Conduct onsite verification audits, in accordance with the COR Program Standards and Guidelines and SAFE Companies Guidelines. Provide onsite support for employers: -growing in size to help with building their SMS, and -at risk (for e.g.- recent serious injuries, high risk violations, WSBC fines)	<ul style="list-style-type: none"> • Program funding • COR Advisors • Consultants • WorkSafeBC data 	\$12,175	Jan-Dec '20 (ongoing)	COR Admin. staff and Advisors	<ul style="list-style-type: none"> • *400 Verification Audits completed of COR and SAFE Certified Companies including: • WIVA Audits as determined by WorkSafeBC <p><i>*COR and HSA shared activity</i></p> <p><i>*20 Field support for identified at risk new/ employers</i></p> <p><i>*HSA Activity</i></p>	

Measurement and Evaluation

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> • Successful employer interactions as determined by survey results of safety advisor interaction • Increased adoption of OHS practices by selected employers 	Number of verification audits Number of outreach for at risk employers	Jan-Dec '20 (ongoing)	

Project Title: COR and SAFE Companies

Initiative 3 – COR & SAFE Companies Auditor (Initial Certification) Training

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> • Deliver initial COR and SAFE Companies Auditor Certification training for external and internal auditors • Updates Large and SEOHS training with new online reporting for SAFE Companies Audits 	<ul style="list-style-type: none"> • Program funding • COR Advisor • SCAC • Consultant Trainers • Contracted content developers 	\$30k for updated training for COR program requirements	Jan-Dec'20 (ongoing)	Training Manager Director SAFE Companies	<ul style="list-style-type: none"> • 24 (Large Employer) Trained & Certified as Internal Auditors • 3 (Large Employer) Trained and Certified as External Auditors • 400 (Small Employer / Owner Operator) Certified as Internal Auditors (300 SEOHS, 100 IOO) 	

Measurement and Evaluation

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> • Increased understanding of COR and SAFE Companies audit tools and policy and procedures related to the audit process • Improved auditor performance • Consistent application of COR and SAFE Companies auditing tools, policies and procedures across participating employers 	<ul style="list-style-type: none"> • Number of participants 	Jan-Dec'20 (ongoing)	

Project Title:		COR and SAFE Companies				
Initiative 4 – COR Auditor (Refresher/Recertification) Training						
Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> Update/ Enhance COR refresher training to incorporate online capabilities to enable auditors to easier maintain their certification in accordance with the COR Standard and Guidelines 	<ul style="list-style-type: none"> COR Advisors SCAC Consultants 	\$10k	Jan-Dec'20 (ongoing)	Training Manager	<ul style="list-style-type: none"> 250 (200 Small Employer / 50 Owner Operator) Internal Auditors trained & recertified 	
Measurement and Evaluation						
Outcome Indicators	Data Collection	Time Lines	Evaluation Results			
<ul style="list-style-type: none"> Auditors keep current on auditing quality standards and audit instrument 	<ul style="list-style-type: none"> Number of auditors re-certifying 	Jan-Dec'20 (ongoing)				

Project Title:		COR and SAFE Companies				
Initiative 5 – COR Audit program updates (Documentation of COR program changes)						
Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> Develop BCFSC COR program governance documents to align with new CRM and COR audit program 	<ul style="list-style-type: none"> COR Advisors SCAC Consultants 	\$40k	Jan-June'20	Director, SAFE Companies	<ul style="list-style-type: none"> Documented BCFSC COR Program/SAFE Companies Policies and Procedures 	
Measurement and Evaluation						
Outcome Indicators	Data Collection	Time Lines	Evaluation Results			
<ul style="list-style-type: none"> Clear policies and procedures for BCFSC COR /SAFE Companies programs 	<ul style="list-style-type: none"> Published/ updated procedures for COR program 	Jan-June'20				

Project Title:		COR and SAFE Companies				
Initiative 6 – COR Audit program updates (Communication of COR program changes)						
Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> Conduct a series of regional 25 SAFE Companies Town Halls meetings to review changes to COR program Provide materials and resources for SAFE Companies to understand COR program changes 	<ul style="list-style-type: none"> COR Advisors SCAC Consultants 	\$30k	Jan-Dec'20 (contingent on timing of WSBC COR program changes)	Director, SAFE Companies	<ul style="list-style-type: none"> 25 Town Halls with prior marketing and outreach to Forestry industry 	

Measurement and Evaluation

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> COR Certificate holders and SAFE Companies understanding changes to program 	<ul style="list-style-type: none"> Number of Town Halls conducted and attendees taking courses 	Jan-Dec'20	

Project Title:		COR and SAFE Companies				
Initiative 7 – COR & SAFE Companies (Process Efficiency Improvements)						
Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> Industry uptake on online SAFE Companies / COR Audit submission tool Outreach for newly registered employers working in WorkSafeBC's identified high risk areas 	<ul style="list-style-type: none"> Program funding COR Advisors HSA Staff 	\$25k	Jan-Dec'20 (ongoing)	Director, SAFE Companies	<ul style="list-style-type: none"> 50% of current emailed submissions come in through new ITrak systems 100 new registrations done online 50 outreach to newly registered employers within 1 month of registration 	

Measurement and Evaluation

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> Streamlined registration and audit submission process and enhanced self-serve systems for employers 50 outreach to newly registered employers within 1 month of registration 	<ul style="list-style-type: none"> Reduced Audit review times from submission to completion 	Jan-Dec'20 (ongoing)	

Project Title: COR and SAFE Companies

Initiative 8 – Forest Industry Forum

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Continue to provide governance and support for Forestry Industry Forum Manufacturing Technical Working Group to collaborate and provide industry feedback on regulatory change, as per recommendation from Macatee Report	<ul style="list-style-type: none"> Program funding BCFSC Staff WSBC Staff Industry & Labour Representatives 	\$5k	Jan-Dec'20 (ongoing)	CEO, Director SAFE Companies	<ul style="list-style-type: none"> 4 Quarterly meetings for Manufacturing Technical Working Group 	
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Measurement and Evaluation

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> Increased stakeholder engagement Improved collaboration and consultations for policy development and high risk strategy between industry and WSBC 	<ul style="list-style-type: none"> # of meetings conducted # of people attending meetings 	Jan-Dec'20 (ongoing)	

Project Title:

Falling

Initiative #1: Implementation and Anchoring of the New Falling and Bucking Competency Based Standard

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

The New Falling and Competency Based Standard, developed and approved in partnership with the Oil and Gas Industry and BC Wildfire Service, will be implemented and anchored within Industry by working closely with fallers, falling supervisors and their companies.

Provide support to fallers, falling supervisors and their companies to:

Understand the new falling and bucking competency based system

Understand how the new falling and bucking competency based system works operationally

Use iTrak, an electronic reporting system, to complete the training reports providing evidence for faller qualification (certification)

Upgrade existing Trainers and Assessors to a competency based system which includes introduction to the Learning Management system and iTrak

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Support fallers, falling supervisors and their companies to implement the new competency based falling and bucking system into their everyday operations.

B (ii) *[To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.*

Click here to enter text.

B (iii) *[For WSBC use only]*

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Mentor and train fallers, falling supervisors and their companies to use iTrak to complete their training reports when training new faller trainees.

Upgrade existing Industry Trainers and Assessors to the competency based system.

C (ii) *[To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.*

Click here to enter text.

C (iii) *[For WSBC use only]*

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Provide upgrade training</i>	<i>Provide 2-4 upgrade training sessions for existing Assessors and Trainers</i>	<i>Ongoing</i>	

<i>Communication and site visits</i>	<i>Communicate the competency-based standard to industry.</i>	<i>Ongoing</i>	<i>Click here to enter text.</i>
<i>Introduction and mentorship - iTrak</i>	<i>Introduce and mentor industry using ITrak to complete their training records on new faller trainees</i>	<i>Ongoing</i>	
<i>Mentoring and ongoing support</i>	<i>Provide mentoring and ongoing support to Fallers, Falling Supervisors and their companies.</i>	<i>Ongoing</i>	

(Add additional rows as required)

D (iii) [For WSBC use only]
<i>Click here to enter text.</i>

Add additional initiatives as required using the same template.

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>BCFSC staff to work with Industry</i>	<i>Mentor and support fallers, falling supervisors and their companies with the implementation of the New Falling and Bucking Competency Based Standards. Utilize existing BCFSC staff.</i>	<i>As required to meet the objective by December 31, 2020.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Outreach</i>	<i>Engagement with Industry through face to face meetings to communicate the new Falling and Bucking Competency Based Standards and assessment process. Introduction of iTrak to Industry through requested meetings with those companies taking on new faller trainees.</i>	<i>As required to meet the objective by December 31, 2020.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

(Add additional rows as required)

F (ii) [For WSBC use only]
<i>Click here to enter text.</i>

G. Overall Assessment

G (ii) [For WSBC use only]
<i>Click here to enter text.</i>

Project Title:	Falling
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Initiative #2: Develop the Framework and Implement Certified Falling Supervisor Competency Based Standard

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Falling supervisors are increasingly facing new, unique and challenging supervision situations in their work environment.

Develop and implement the new Certified Falling Supervisor (CFS) competency based system within Industry by working closely with fallers, falling supervisors and their companies.

Work with industry supervisors to identify what duties a falling supervisor can be expected to carry out.

Identify when/if a falling supervisor can be expected to fall while carrying out supervision duties.

Create resources to be used by falling supervisors to support their role.

Provide support to fallers, falling supervisors and their companies to:

Understand the new CFS competency based system

Understand how the new CFS competency based system works operationally

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Work with Industry to create the Units of Competency (Standard), learning resources and assessment tools, using the existing CFS resources where applicable.

Addition of section to the Falling Supervisor Info Flip to include section on falling supervision duties under different conditions.

B (ii) *[To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.*

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B (iii) *[For WSBC use only]*

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Current Falling Supervisors are provided with opportunity to take part in Competency Based System to pilot assessment tools.

C (ii) *[To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.*

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C (iii) *[For WSBC use only]*

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Development Workshops</i>	<p><i>Work with current Certified Falling Supervisors to identify what duties are involved with a CFS to build the Units of Competency and Assessment Tools.</i></p> <p><i>Work with technical writers and subject matter experts to create the learning resources that support the Units of Competency.</i></p> <p><i>Work with subject matter experts to create assessment tools.</i></p>	<i>Completed by Dec 31, 2020</i>	<i>Click here to enter text.</i>
<i>Pilot</i>	<i>Engage industry applicants to pilot the competency-based standard</i>	<i>Completed by Dec 31, 2020</i>	

(Add additional rows as required)

D (iii) [For WSBC use only]

Click here to enter text.

Add additional initiatives as required using the same template.

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Consultant & BCFSC Staffing</i>	<p><i>Engage consultant to work with Industry to build CFS Competency Based System.</i></p> <p><i>Utilize existing BCFSC Staff.</i></p>	<i>As required to meet the objective by Dec 31, 2020</i>

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Outreach</i>	<i>Work with and communicate to Industry and the Falling Technical Advisory Committee (FTAC).</i>	<i>As required to meet the objective by Dec 31, 2020</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

Click here to enter text.

G. Overall Assessment

G (ii) [For WSBC use only]

Click here to enter text.

Project Title:	Falling
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Initiative #3: Phase Congestion

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Report on Phase Congestion by BCFSC Ombudsman has been completed and will be reviewed.

2019 FTAC Faller Survey indicates that fallers are working in increasingly distracted environments and are looking for support in working with other phases safely and productively.

The Coast Harvesting Advisory Group (CHAG) will work with the Falling Technical Advisory Committee (FTAC) to develop resources and initiatives. Contractor and licensee engagement will be required to ensure the resources and initiatives reach the 'boots on the ground'.

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Worksite behaviours that need to change are the increased focus on identifying potential phase congestion during the planning of forestry operations. Managing changes during operations to avoid congested situations is also required.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

[Click here to enter text.](#)

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Increased awareness of what phase congestion is and the conditions that contribute to it is required. This increased awareness is needed at the owner, prime contractor, supervisor and worker level.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

[Click here to enter text.](#)

C (iii) [For WSBC use only]

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
CHAG and FTAC industry groups	FTAC and CHAG will work cooperatively to develop resources and to engage contractors and licensees to implement resources developed.	As required to meet the objective by Dec 31, 2020	
Development of training and resources	Creation of industry best practice resources to educate industry on how to avoid congestion in multi-employer phases. Phase planning and change management training	Training course or resource package developed by	Click here to enter text.

	<i>or resources to be included.</i>	<i>Q4, 2020</i>	

(Add additional rows as required)

D (iii) [For WSBC use only]

Click here to enter text.

Add additional initiatives as required using the same template.

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Staffing</i>	<i>Work with FTAC Working Group, CHAG, contractors and licensees. Utilize existing BCFSC staff.</i>	<i>As required to meet the objective by Dec 31, 2020.</i>

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Outreach</i>	<i>Resources developed by working group to be distributed - website, mail out, Falling Safety Advisor delivery where applicable.</i>	<i>Ongoing</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

Click here to enter text.

G. Overall Assessment

G (ii) [For WSBC use only]

Click here to enter text.

Training and Program Development Initiative #1: [Support Implementation of Competency Based Guidelines and Standards for Cable Logging]

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

In 2018, the Cable or Hi-Lead Logging CU (703003) experienced a spike in the number of time lost claims with 20. Claim costs also experienced an increase, with total costs for 2018 measured at 1.67 million dollars.

The objective is to reduce the number of time lost claims and claims costs within this CU in 2020. This can be accomplished through the implementation of a competency based training and assessment program.

(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Increase the practice of evaluating cable logging workers using a competency based assessment program.

Increase the use of a competency based training program to train new cable logging workers and workers who have gaps identified in their knowledge, skill or attributes as identified by an assessment.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Click here to enter text.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Increased awareness of the benefits of a competency based training and assessment program is needed within the forest industry.

Cable logging employers gain the skills and knowledge to efficiently implement this type of program into their companies.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

Click here to enter text.

C (iii) [For WSBC use only]

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Field Testing	Assessments tested by logging contractors and refined before wider use.	2 field tests	<i>Click here to enter text.</i>
Awareness Training	Online video based training developed explaining the basics of the program	1 video	

<i>Technology Improvements</i>	<i>Program specific webpage developed with links to assessments and training.</i>	<i>1 webpage</i>	
<i>Advocacy</i>	<i>Site visits conducted with contractors to explain program and provide guidance on implementation.</i>	<i>8 site visits</i>	

(Add additional rows as required)

D (iii) [For WSBC use only]
<i>Click here to enter text.</i>

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Advocacy contractor</i>	<i>Hire contractor with training and cable logging experience to conduct advocacy visits.</i>	<i>Click here to enter text.</i>

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Communication plan</i>	<i>Develop and implement a communication plan to increase awareness of the program and how it can be used. Social media, forest safety news and webinars are potential tools.</i>	<i>1 communication plan</i>

(Add additional rows as required)

F (ii) [For WSBC use only]
<i>Click here to enter text.</i>

G. Overall Assessment

G (ii) [For WSBC use only]
<i>Click here to enter text.</i>

Training and Program Development Initiative #2: [Forestry Foundation Pilot Program]

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

The 2025 BC Labour Market Outlook indicates that an additional 2300 workers will be needed to be added into the forestry workforce in the 2016 to 2025 time period. A standardized training program does not exist for these new workers which creates increased risk of injuries due to a lack of safety knowledge and skills.

Work with the Ministry of Advanced Education and Skills Training and Post-Secondary Institutions to develop and pilot a Forestry Foundation training program for new workers entering the industry.

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Work with colleges to establish a sustainable training model for new entrants into the forest industry including the logging, road building and silviculture sectors.

Involve employers in the development and delivery of the training and seek their advice on how to create a sustainable program for future training. The goal is for employers to recognize the program as the preferred initial training for new employees.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Click here to enter text.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

A sustainable program will improve the initial safety training, knowledge and practices of new workers within the forest industry. This program will provide training that will increase the safety and productivity of new forestry workers.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

Click here to enter text.

C (iii) [For WSBC use only]

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Develop curriculum</i>	<i>With the help of colleges and employers, develop the training curriculum and lesson plans for the Forestry Foundation Program.</i>	<i>15 new learning resources and approx. 29 lesson plans to be developed</i>	<i>Click here to enter text.</i>
<i>Evaluation</i>	<i>Develop evaluation strategy and conduct evaluation of each pilot</i>	<i>Evaluate 6 pilot programs</i>	

<i>Delivery</i>	<i>Delivery of 12 week Forestry Foundation Program at 6 Colleges</i>	<i>Conduct 6 pilot training programs</i>	
<i>Final Report</i>	<i>Produce a report that summarizes the results of the pilots and provides recommendations for the continuation of the program. Report available in 2021.</i>	<i>1 final report</i>	

(Add additional rows as required)

D (iii) [For WSBC use only]
<i>Click here to enter text.</i>

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Evaluation consultant</i>	<i>Contracting a consultant to conduct evaluation and produce final report.</i>	<i>Click here to enter text.</i>
<i>Governance committee</i>	<i>Creating a committee of participating colleges and employers to advise on the development and delivery of the program.</i>	<i>Click here to enter text.</i>

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Marketing of programs</i>	<i>Work with colleges to develop marketing and communication plans for the regions where the training is to be delivered.</i>	<i>Marketing materials for each of the 6 colleges.</i>

(Add additional rows as required)

F (ii) [For WSBC use only]
<i>Click here to enter text.</i>

G. Overall Assessment

G (ii) [For WSBC use only]
<i>Click here to enter text.</i>

Training and Program Development Initiative #3: [Quality Assurance]

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

The Forest Safety Accord identifies the industry's commitment to Training and Supervision. Specifically the Accord says that all workers on the worksite must be competent and fully trained and certified for the work they are performing. The training and assessments created and administered by the BC Forest Safety Council must be of high quality to fulfill this commitment.

The objective is to have an effective quality assurance program for the competency training and assessment programs within the organization as well as for the online and classroom based delivery of training.

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

In order to support safe work decisions and behaviours, industry must be provided with high quality and up to date information in training and assessments.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Click here to enter text.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

The BC Forest Safety Council offers a wide range of training and resources and it is necessary to keep this material up to date with the latest safety developments and regulation changes. It is also important that the trainers, assessors and staff working within these programs are provided with training and feedback on their work performance so their skills can be maintained at a high level.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

Click here to enter text.

C (iii) [For WSBC use only]

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Quality Assurance Training	<i>The ICE1100 standard was used to develop policies for the updated New Faller Training Standard. A requirement of these policies is to train appropriate BCFSC staff and contractors on the program processes.</i>	<i>Training program developed and delivered to appropriate staff by Q4, 2020</i>	<i>Click here to enter text.</i>
ICE1100 Falling Program Review	<i>A review of the New Faller Training Program processes against the requirements of the quality assurance policies and procedures to be completed.</i>	<i>1 quality assurance review completed prior to Q4, 2020.</i>	

ICE1100 Log Truck Driver Assessment Gap Analysis	A gap analysis to be completed comparing the existing Professional Log Truck Driver Endorsement Program to the requirements in the quality assurance policies and procedures.	Gap analysis completed prior to Q4, 2020.	
Train the Trainer Annual Workshop	Contract and staff trainers to attend a workshop to improve training skills and update their information on BCFSC programs and resources.	Train the Trainer session held prior to Q4, 2020	
Trainer and Assessor Training Development	Online and classroom trainer and assessor training to be developed. This is general training applicable to multiple occupations.	Trainer and Assessor training courses to be developed by Q4, 2020.	

(Add additional rows as required)

D (iii) [For WSBC use only]
Click here to enter text.

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
Quality Assurance Team	The quality assurance activities will be conducted with the existing staff from the training, falling and transportation departments.	N/A
	Click here to enter text.	Click here to enter text.

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Internal BCFSC communication	Internal communications, such as emails and infographics to be developed to explain the quality assurance policies and procedures.	Series of communications to be developed. Number to be determined.
Trainer and Assessor training marketing	Once the training has been developed, advertise through website and Forest Safety Newsletter.	1 website promotion and 1 article in Forest Safety Newsletter.

(Add additional rows as required)

F (ii) [For WSBC use only]
Click here to enter text.

G. Overall Assessment

G (ii) [For WSBC use only]
Click here to enter text.

Training and Program Development Initiative #4: [Industry Group Initiatives]

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Analysis of forest industry injury trends and examination of WorkSafeBC's high risk strategy have identified specific sources of injury or work activities that persist within the forest industry. Examples include motor vehicle and slip, trip and fall incidents.

The objective is to work with industry partner groups to reduce the occurrence of these sources of injury.

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Behaviours that need to improve include improving practices related to operation of light trucks on resource roads and highways. Also, increased use of engineering controls and procedures to reduce slips, trips and falls.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Click here to enter text.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Increased awareness of safe practices when operating light trucks is required, including use of seatbelts, appropriate speed for the conditions and safely conducting maintenance under and around the vehicle.

Increase awareness and use of practices to reduce slips, trips and falls including improved engineering controls for heavy equipment and improved use of 3 point contact practices.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

Click here to enter text.

C (iii) [For WSBC use only]

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Light Truck Operation and Maintenance Safety Campaign	Create resources that identify best practices for operation and maintenance of light trucks.	1 resource package to be developed.	<i>Click here to enter text.</i>
Reducing Slips, Trips and Falls Safety Campaign	Create resources that identify best practices for reducing slip, trip and fall incidents for equipment operators.	1 resource package to be developed.	

(Add additional rows as required)

D (iii) [For WSBC use only]
Click here to enter text.

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Safety Campaigns</i>	<i>The Safety Campaigns will be developed in cooperation with the Coast Harvest Advisory Group (CHAG) and the BC Safe Forestry Program Strategic Advisory Committee (SAC) and distributed by existing BC Forest Safety Council staff.</i>	<i>2 Safety Campaigns</i>

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Resource Road Light Truck Driver</i>	<i>Include regular article in the Forest Safety Newsletter that promotes safe practices and also promotes the training.</i>	<i>6 articles</i>
<i>Safety Campaigns</i>	<i>Promotion and distribution of the developed resources as part of BC Forest Safety Council's overall communications strategy.</i>	<i>2 Safety Campaigns</i>

(Add additional rows as required)

F (ii) [For WSBC use only]
Click here to enter text.

G. Overall Assessment

G (ii) [For WSBC use only]
Click here to enter text.

Training and Program Development Initiative #5: [Mental Health]

A. Injury / Return-to-Work Issues

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Industry groups and forest companies have requested additional mental health resources and information for workers, supervisors and employers.

The objective of this initiative is to increase the awareness of mental health as an important part of a health and safety system and to provide information on how companies and individuals can access mental health resources and training.

(Add additional rows as required)

B. Behaviour-Based Outcomes

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

To meet the objective individuals and forest companies need to be aware of and access mental health resources such as websites, training and counselling services.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Click here to enter text.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Increase the awareness of mental health resources and training that are available at the employer, supervisor and worker level.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

Click here to enter text.

C (iii) [For WSBC use only]

D. Planned Activities

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Mental Health Resource Package Development	Create resources that identify sources of mental health information and training for: <ul style="list-style-type: none"> • individuals seeking personal assistance • supervisors watching for signs and symptoms in their workers • employers to build mental health into their health and safety management systems 	1 resource package to be developed.	<i>Click here to enter text.</i>

(Add additional rows as required)

D (iii) [For WSBC use only]

[Click here to enter text.](#)

E. Organizational Capacity

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Mental Health Resource Package</i>	<i>The resource package will be developed with guidance from the Program Committee and distributed by existing BC Forest Safety Council staff.</i>	<i>1 Resource Package</i>

(Add additional rows as required)

F. Marketing / Outreach Activities

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Mental Health</i>	<i>Promotion and distribution of the developed resources as part of BC Forest Safety Council's overall communications strategy.</i>	<i>1 Resource Package</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

[Click here to enter text.](#)

G. Overall Assessment

G (ii) [For WSBC use only]

[Click here to enter text.](#)

TRANSPORTATION & NORTHERN SAFETY

Initiative #1: Air Carrier Safety Working Group (ACSWG)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

<i>Fatalities and serious injuries continue to be problematic within the air taxi industry. Air taxi services are used extensively by the forest industry to access and develop timber resources, particularly on the coast of BC.</i>	<i>Identify key safety issues facing providers and users of air taxi services and develop initiatives to improve air taxi safety within the forest sector.</i> <i>Reduce serious injuries and fatalities within the air taxi sector.</i>
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(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	<i>Not applicable</i>
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	
B (iii) [For WSBC use only]	

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	<i>Working group to review and analyze available data and use current operator knowledge base to determine current safety issues facing the industry.</i>
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	<i>Click here to enter text.</i>
C (iii) [For WSBC use only]	

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Finalize pilot and Implement air carrier standards document to be adopted by industry</i>	<i>Standards will define standard/ safety requirements for air transportation providers and end users</i>	<i>1/2020</i>	
<i>Finalize and promote air passenger safety guide and awareness materials</i>	<i>Materials will be promoted to improve end user knowledge/awareness of safety requirements, guidelines and procedures.</i>	<i>1/2020</i>	
<i>Update and maintain BCFSC air transportation safety website</i>	<i>Develop and expand website to include ACSWG tools and resources</i>	<i>ongoing / 2020</i>	

(Add additional rows as required)

D (ii) [For WSBC use only]

[Click here to enter text.](#)

Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
	Click here to enter text.	

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Promote ACSWG developed resources</i>	<i>Promotion and utilization of standard via TAG, CHAG members, and print and website media</i>	<i>Ongoing / 2020</i>
<i>Publish articles regarding air transportation safety</i>	<i>Publish articles regarding air transportation safety in BCFSC publications</i>	<i>2 / biannual</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

[Click here to enter text.](#)

G. Overall Assessment

G (ii) [For WSBC use only]

[Click here to enter text.](#)

TRANSPORTATION & NORTHERN SAFETY

Initiative #2: Communications

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

<p>25- 31% of SLF claims in the Integrated and Log Hauling classification units are the result of Motor Vehicle Incidents.</p>	<p>Objective is to create awareness and increase knowledge within the resource and public sectors to effectively address key safety issues in forestry transportation. Communications will focus on industry and public interface, health and wellness, safe work practices, current and emerging technology, existing safety tools and resources and regulatory requirements.</p>
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(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

<p>B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:</p>	
<p>B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>	
<p>B (iii) [For WSBC use only]</p>	

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

<p>C (i) This requires knowledge, understanding or skills to be changed in the following ways:</p>	<p>Expand resource road industry user's knowledge with regards to best practices. Expand public knowledge of resource road activities, proper road use and the associated risks.</p>
<p>C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.</p>	
<p>C (iii) [For WSBC use only]</p>	

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

<p>D (i) Therefore, we will undertake the following activities:</p>			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<p>Newsletter publication</p>	<p>Dedicated transportation section in BCFSC publication identifying key issues, and initiatives that impact the harvesting and transportation sector.</p>	<p>6/bimonthly/2020</p>	
<p>Article publication</p>	<p>Develop articles that are timely and relevant to improving transportation safety performance.</p>	<p>3/N/A/ 2020</p>	

Promote Safe Work Practices	Participate with Road Safety Management Groups Communicate with Industry and the public as needed through the BCFSC office	TBD/N/A/2020 Ongoing/2020	
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(Add additional rows as required)

D (ii) [For WSBC use only]
Click here to enter text.

Add additional initiatives as required using the same template. E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
Click here to enter text.	Click here to enter text.	Click here to enter text.

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
See section D.		Click here to enter text.
Electronic media via website	Promote safe practices, tools and resource availability via BCFSC website.	Ongoing/2020
Trade and Industry Conferences	Provide a presence at industry and trade conferences to promote safe work practices, tools and resources available via the BCFSC.	5/N/A/2020

(Add additional rows as required)

F (ii) [For WSBC use only]
Click here to enter text.

G. Overall Assessment

G (ii) [For WSBC use only]
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TRANSPORTATION & NORTHERN SAFETY

Initiative #3: Log Truck Technical Advisory Committee (LTTAC)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

<p>Log hauling CU has 135 SLF claims per year on average. MVI's account for approx. 31% of these claims on average.</p>	<p><i>Objective is to engage log truck drivers to assist with identifying key issues affecting log truck operator safety and with their support develop tools and resources to effectively address key safety issues and reduce MVI's and SLF claims within the log hauling sector.</i></p>
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(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

<p>B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:</p>	<p><i>Log truck operators, harvesting contractors, loader operators, licensees need to recognize that they each contribute to every load arriving at the mill safely.</i></p>
<p>B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>	
<p>B (iii) [For WSBC use only]</p>	

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

<p>C (i) This requires knowledge, understanding or skills to be changed in the following ways:</p>	<p><i>Expand industry knowledge with regards to log hauling safety issues and solution via input and collaboration from key log hauling contractors, provincial and federal agency representatives and non-profit organizations.</i></p> <p><i>Use LTTAC perspectives to inform Council, WorkSafeBC BC and working group priorities and work plan.</i></p> <p><i>Improve and confirm Log hauling expertise and safety knowledge through training and endorsement programs.</i></p> <p><i>Implement a provincial resource road maintenance guideline that addresses key road condition safety issues.</i></p> <p><i>Develop and promote professional practice materials aimed at log haulers.</i></p> <p><i>Conduct an industry SWP gap analysis for log hauling and develop resources to address any gaps.</i></p>
<p>C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.</p>	
<p>C (iii) [For WSBC use only]</p>	

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Professional Log truck driver training program.</i>	<i>Engage with contractors, licensees, teaching and training facilities to expand the awareness and delivery of the log truck driver program.</i>	<i>Ongoing/2020</i>	<i>Click here to enter text.</i>
<i>Log truck driver professional endorsement and assessment.</i>	<i>Promote professional endorsement Identify and train Log Truck Driver Assessors. Conduct moderator sessions with assessors</i>	<i>Ongoing/2020</i>	
<i>Road Maintenance Guideline</i>	<i>Engage with log truck drivers, contractors, licensees and Government agencies to increase awareness and implementation of the Road Maintenance Guideline.</i>	<i>Ongoing/2020</i>	
<i>Self-loading log truck working group</i>	<i>Establish a self-loading log truck working group that will work with industry and regulators to identify and resolve safety concerns directly related to self-loading log trucks</i>	<i>Ongoing/2020</i>	
<i>Technology Projects</i>	<i>Identify opportunities and actively pursue development of technologies that will reduce high risk incidents. Two projects of focus will be 1) on board vehicle detection system and 2)log truck rollover sensor/warning technology.</i>	<i>Ongoing/2020</i>	

(Add additional rows as required)

D (ii) [For WSBC use only]

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Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Make related info, tools and resources available on BCFSC website.</i>	<i>Promotion of LTTAC related objectives, tools and resources via website.</i>	<i>4/Review, update quarterly</i>
<i>Articles</i>	<i>Awareness and promotion log truck driver training and professional endorsement via print media.</i>	<i>2/Biannually</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

Click here to enter text.

G. Overall Assessment

G (ii) [For WSBC use only]

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TRANSPORTATION & NORTHERN SAFETY

Initiative #4: Marine Forest Safety Advisory Group

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Over 800 WorkSafeBC injury claims have occurred since 2006 involving boats in the forestry CU's.	Identify key initiatives to improve marine forest safety and prioritize workplan initiatives.
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(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Companies contracting and conducting work that requires the operation or use of marine vessels need to prioritize the safety of marine related tasks when planning and conducting work. Companies that own or contract marine accommodation vessels need to recognize, evaluate and control the risks associated with accommodation vessels to reduce the risk of injuries and fatalities.
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	
B (iii) [For WSBC use only]	

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	BCFSC will support <i>companies contracting and operating marine forestry operators to better understand; the contributing factors to marine forestry incidents and, the risks associated accommodation vessels.</i> BCFSC will support <i>companies operating vessels to ensure their staff are competent (skills, attributes, knowledge) to perform the work and ensure that vessels are maintained and inspected to prevent unsafe mechanical conditions</i>
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	Click here to enter text.
C (iii) [For WSBC use only]	

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Develop communications that will improve safe operating practices for marine operators and contractors	Create bulletins, articles, and other resources	2/bi-annually	Click here to enter text.

Maintain system for delivery of marine forest communications	Maintain and manage communications to marine operators and contractor	Ongoing / 2020	
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(Add additional rows as required)

D (ii) [For WSBC use only]

[Click here to enter text.](#)

Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
	Click here to enter text.	

(Add additional rows as required) **F. Marketing / Outreach Activities** (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Promote awareness of MFSAG	Promotion of awareness of group via TAG, CHAG members, FIF, conferences and print and website media	Ongoing / 2020
Identify safety issues and actions related to marine accommodation vessels.	Work with industry and regulators to determine the best approach to improving safety on marine accommodation vessels.	Ongoing / 2020

(Add additional rows as required)

F (ii) [For WSBC use only]

[Click here to enter text.](#)

G. Overall Assessment

G (ii) [For WSBC use only]

[Click here to enter text.](#)

TRANSPORTATION & NORTHERN SAFETY

Initiative #5: Woodlot License and Community Forest Agreement Safety Committee (WL-CFA SC)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

<p>A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:</p>	
<p>Within Forestry SLF claims continue to be a serious concern. These claims included forestry workers operating within Woodlots and Community Forests.</p>	<p>Improve safety performance within woodlot and community forest operations.</p>

(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

<p>B (I) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:</p>	<p>B (II) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(I) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>
<p>B (III) [For WSBC use only]</p>	

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

<p>C (I) This requires knowledge, understanding or skills to be changed in the following ways:</p> <p>Knowledge specific to the type, conditions, and factors related to safety related incidents within community forests and woodlots is lacking. In addition, safety management system knowledge and capability within this group ranges from very limited to comprehensive. Given this better knowledge on both these fronts needs to be improved.</p> <p>In addition, improving awareness of safety responsibilities and actions required by regulation to protect workers within woodlots and community forests is critical in improving knowledge and safety performance.</p>	<p>C (II) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(I) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.</p>
<p>C (III) [For WSBC use only]</p>	

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

<p>D (I) Therefore, we will undertake the following activities:</p>			
<p>Activity</p>	<p>Description</p>	<p>Number / frequency / timeline</p>	<p>D(II) Actual</p>
<p>Development and publication of awareness articles relating to the Woodlot Licences and Community Forests Agreement Holder safety management responsibilities, processes, resources and tools available to improve safety performance.</p>	<p>Promotion to Woodlot Licences and Community Forest Agreement Holders via print and electronic media.</p>	<p>4/Quarterly/2020</p>	<p>Click here to enter text.</p>

<i>Develop and distribute survey for both WL and CFA members. Collate and analyze resulting data.</i>	<i>Survey will target both woodlot Licencees and CFA holders with the intent of gathering safety related information specific to their operations and solicit feedback regarding key focus areas for improving safety performance. Information will be used to aid the WL-CFA SC in determining and prioritizing activities and initiatives.</i>	<i>1/annually/2020</i>	
<i>Finalize program based on pilot feedback and promote safe work practices via revised and updated safety program for woodlots and community forests</i>	<i>Support the implementation of the revised safety program aimed and woodlots and community forests that address the range of work activities from contracting services to direct completion of forest management activities by the licence holder.</i>	<i>1/1/2020</i>	
<i>Address prime contractor requirements and execution of such activities within woodlots and CFA's</i>	<i>Identify and address gaps in the prime contracting and management of prime contractors in small tenures.</i>	<i>Ongoing/2020</i>	
<i>Address contractor and subcontractor safety requirements and related management activities</i>	<i>Identify and address gaps in the contracting, subcontracting and management in small tenures.</i>	<i>Ongoing/2020</i>	

(Add additional rows as required)

D (ii) [For WSBC use only]

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Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Make related info, tools and resources available on BCFSC website.</i>	<i>Promotion of WL-CFA SC, related objectives, tools and resources via website.</i>	<i>4/Review, update quarterly</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

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G. Overall Assessment

G (ii) [For WSBC use only]

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TRANSPORTATION & NORTHERN SAFETY

Initiative #6: Trucking and Harvesting Advisory Group (TAG)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

The average number of SLF claims for Integrated Forest Management between 2013 and 2017 is 390, with Log hauling SLF claims at 135.

Reduce the number of SLF claims in Integrated Forest Management in 2020 provincially. Reduce the number of log hauling SLF claims 2020 provincially.

Assess via third party assessment process, 5% of new and existing log truck drivers (estimate 3000 employed in industry) for competency in 2020.

(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

BCFSC will support Licensees, Contractors, workers in identifying why workers accept risk and incorporate changes to safety programs and cultures that reduce at risk behaviour.

BCFSC will support Logging truck operators to assess and develop competencies to perform their duties, including the ability to recognize and manage the risks.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

BCFSC will aid Log haulers and forest workers in general awareness of the current safety issues facing the industry, and the key factors relating to incidents. Provided with this information, key education and awareness initiatives can be developed to reduce the potential for such events.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

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C (iii) [For WSBC use only]

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Awareness sessions: <ul style="list-style-type: none"> Switch back Log Truck driver Training and Endorsement Standard of Care (SOC) Your Greatest Risk (YGR) Fatigue management Distracted driving 	Awareness/training sessions that target log truck and forestry occupations	15/Spring 2020	Click here to enter text.
Raise awareness of and continue to support implementation of a Resource Road Maintenance Best Practices Guideline	Best practices guideline for maintenance of resource roads for safe log hauling use.	#Ongoing (Implement with Industry Members)/2020	
Improve incident data system to consistently collect and analyse harvesting incident data. This will be completed via EHS implementation.	Consistent data collection process that will be used to assist in identifying industry incident trends	Quarterly	
Collection, analyze and report on log hauling incident and harvesting data	Log hauling incident data will be compiled and analysed to support industry safety initiatives focused on reducing serious log hauling incidents.	Quarterly	

(Add additional rows as required)

D (ii) [For WSBC use only]
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Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
Click here to enter text.	Click here to enter text.	Click here to enter text.

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Promotion of AOR/SOC/YGR/Fatigue and distracted driving awareness/training sessions	Promotion of awareness/training sessions to industry via TAG members, local media, and print media	15
Publish articles regarding log hauling and harvesting safety awareness and related TAG initiatives	Promotion of awareness/training sessions to industry via TAG members, and print media	6

<p>Promotion of incident data collection and reporting</p>	<p>Create awareness and buy in regarding incident data collection and reporting. This will be done through outreach to industry members/log hauling contractors via The Trucking Advisory Group and BCFSC through bulletins, articles and face to face discussion.</p>	<p>Ongoing</p>
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(Add additional rows as required)

F (ii) [For WSBC use only]

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G. Overall Assessment

G (ii) [For WSBC use only]

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TRANSPORTATION & NORTHERN SAFETY

Initiative #7: Fatigue

A. Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Commercial vehicle accident statistics indicate that fatigue is a factor in 20% of crashes. This number is estimated to be higher due to the difficulty in determining if fatigue is a factor post incident.

Identify opportunities to implement strategies, increase awareness and educate forest industry members to address fatigue as a hazard in the workplace.

(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

BCFSC will support forest industry members in identifying the risk of fatigue as it relates to their workplace and implement programs that reduce the risk of fatigue related incidents

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Click here to enter text.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

BCFSC will support forest industry members in understanding sleep related fatigue, the effects of fatigue on decision making and other human factors that contribute to fatigue related incidents.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

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C (iii) [For WSBC use only]

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Advisory Group Engagement</i>	<i>Engage with advisory groups to identify the needs of industry as they relate to understanding and determining fatigue risk</i>	<i>12/quarterly/2020</i>	<i>Click here to enter text.</i>
<i>Fatigue projects</i>	<i>Conduct work that aids in our understanding of fatigue in the workplace and supports industry in reducing the risk of fatigue related incidents</i>	<i>1/2020</i>	

(Add additional rows as required)

D (iii) [For WSBC use only]

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Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Fatigue Resources</i>	<i>Maintain a tab on the BCFSC website that provides resources and links to fatigue resources</i>	<i>Ongoing</i>
<i>Consultation with Fatigue Experts</i>	<i>Consult with recognized fatigue experts who will increase competency of BCFSC staff and assist in providing resources to industry</i>	<i>Ongoing</i>

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Develop worker resources</i>	<i>Create resources that increase worker knowledge of sleep related fatigue</i>	<i>4/2020</i>
<i>Develop supervisor/manager resources</i>	<i>Create resources that assist supervisors and managers to identify fatigue</i>	<i>2/2020</i>
<i>Develop company resources</i>	<i>Create resources that assist companies in developing Fatigue Risk Management Plans</i>	<i>1/2020</i>
<i>Conference Agenda Speaker</i>	<i>Promote, look at opportunities for including a speaker at each BCFSC safety conference who will focus on fatigue in the workplace</i>	<i>3/2020</i>

(Add additional rows as required)

F (ii) [For WSBC use only]

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G. Overall Assessment

G (ii) [For WSBC use only]

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TRANSPORTATION & NORTHERN SAFETY

Initiative #8: Wood Fibre Hauling Safety Group

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

The wood fibre hauling does not have independent data for the CU but is encompassed within the Dump Truck CU. The group members historically identify tarping related injuries and slip/trip/fall incidents as the most common injuries that relate to claims costs.

Reduce the number of tarping and slip/trip/fall injuries within the wood fibre hauling sector.

Identify other areas of opportunity to improve wood fibre hauling safety including; driver competency and fatigue.

(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

BCFSC will support wood fibre haulers, purchasers and suppliers to improve worker safety at loading and unloading facilities.

BCFSC will support Wood Fibre hauling operators to develop a competency program For wood fibre hauling including tarping tasks where there is an increased risk of injury.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

B (iii) [For WSBC use only]

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

BCFSC will support wood fibre haulers in understanding the current safety issues facing the industry, and the key factors relating to incidents.

Provided with this information, key education and awareness initiatives can be developed to reduce the potential for such events.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

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C (iii) [For WSBC use only]

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Actively research and contribute to technology advancements in auto-tarping</i>	<i>Work with haulers, manufacturers and others to improve existing and/or develop new auto-tarping solutions.</i>	<i>Ongoing 2020</i>	<i>Click here to enter text.</i>

Competency based training for wood fibre haulers	Pilot the competency based system for wood fibre haulers Develop learning resources for the wood fibre hauling occupation competency program	Ongoing 2020	
Maintain an incident data system to consistently collect and analyze wood fibre hauling incident data.	Consistent data collection process that will be used to assist in identifying industry incident trends	Quarterly	

(Add additional rows as required)

D (ii) [For WSBC use only]

[Click here to enter text.](#)

Add additional initiatives as required using the same template.

E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
Click here to enter text.	Click here to enter text.	Click here to enter text.

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Promotion of AOR/SOC/YGR and other awareness/training sessions	Promotion of awareness/training sessions to industry via WFHSG members	4

(Add additional rows as required)

F (ii) [For WSBC use only]

[Click here to enter text.](#)

G. Overall Assessment

G (ii) [For WSBC use only]

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TRANSPORTATION & NORTHERN SAFETY

Initiative #9: Forest Industry Forum, Harvesting

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Regulation and resources that support safe outcomes within all sectors of the industry are critical. It is therefore imperative that regulators, key industry sectors and labour work together to achieve the best outcomes with collective effort where appropriate.

Objective is to work closely with WSBC, key industry members and labour to identify key safety issues as it related to both current and proposed regulation with the goal of harmonizing outcomes and improving safety.

(Add additional rows as required)

B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	
B (iii) [For WSBC use only]	

C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	<i>Group will look at key safety issues along with existing and proposed regulation with the objective of identifying challenges, successes and failures with regards to improving safety within the forest industry.</i>
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	
C (iii) [For WSBC use only]	

D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Collective review and discussion	<i>Group to identify, discuss and resolve both existing and potential safety issues as it relates to existing and proposed regulation.</i>	4/quarterly/2020	
<i>Development of safety resources, tools and communications</i>	<i>Group to work collectively to develop tools, resources and communication related to key safety issues with the objective of improving safety performance within the forest industry.</i>	Ongoing/2020	

(Add additional rows as required)

D (ii) [For WSBC use only]

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Add additional initiatives as required using the same template.E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
Click here to enter text.	Click here to enter text.	Click here to enter text.

(Add additional rows as required)

F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
See section D.		Click here to enter text.
Development of key communications	Develop communications that will create awareness regarding current and pending regulatory requirements and identify tools/resources developed to improve safety.	Ongoing/2020

(Add additional rows as required)

F (ii) [For WSBC use only]

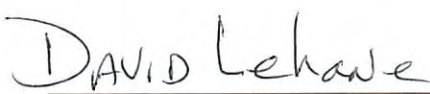
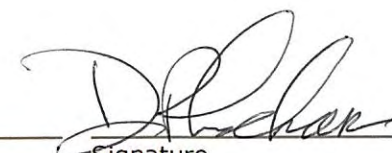
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G. Overall Assessment

G (ii) [For WSBC use only]

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Board Chair Approval


Name _____ Signature _____ Date _____