

# HSA 2016 Initiatives Workplan Template

## BC Forest Safety Council

### HSA Mission / Vision Statement

Our mission is to assist industry to eliminate all fatalities and serious injuries in the forest sector of British Columbia.

We will accomplish this by:

- Promoting Cultural Change to ensure that safety is treated as an over-riding priority and a shared responsibility;
- Developing a Competent and Confident Workforce where workers are well trained and will refuse to work unsafely;
- Encouraging Companies to have in place functioning safety programs and policies that meet and exceed all regulatory requirements;
- Promoting a Safety Conscious Legal Regime in which the laws, regulations and compliance programs encourage and support safety.

### Instructions

**A. Injury / Return-to-Work Issues:** In this section, state the primary trends identified by your industry's data (normally provided by WorkSafeBC, but information from other sources may be used). This should be specific enough to be actionable, for example, primary causes of injury, location of injury, number of time loss injuries, or claim duration. You may choose a measure because it represents a large component of the injuries in your industry, or because the measure indicates some trend on a year-over-year basis (e.g., injuries of this type are increasing). Your key initiatives for the year will be focused on addressing these measures. Under "Objective", you will state the quantifiable improvement you would like to see in the measures you identified. This should state a specific improvement that can be measured at the end of the reporting year.

See the **HSA Planning and Reporting Information Package** pages 2 and 3 for more details.

**B. Behaviour-Based Outcomes:** In section B(i), identify the safe work behaviours or practices you are trying to create or change to address the primary trends identified in Section A. "Behaviour" may refer to a change in an individual employee, a manager, supervisor, or in the organization as a whole. In Section B(ii), provide evidence that the behaviour change has taken place.

See the **HSA Planning and Reporting Information Package** pages 4 and 11 for more details.

**C. Knowledge-Based Outcomes:** In this section, identify the knowledge, understanding or skills that would be required to create or change the safe work behaviours or practices identified in Section B. In Section C(ii), provide evidence that the knowledge change has taken place.

See the **HSA Planning and Reporting Information Package** pages 5 and 11 for more details.

**D. Planned Activities:** In this section, list the activities that you will undertake to impact the required skills, knowledge or understanding identified in Section C. Identify the number, frequency or timeline that will allow you to determine at the end of the reporting period whether you have successfully completed the activity. Focus only on the key initiatives that will help you ultimately impact the measures identified in Section A. You will track your activities throughout the reporting year and report them in the actual column.

See the **HSA Planning and Reporting Information Package** pages 6 and 11 for more details.

**E. Organizational Capacity:** In this section, list the activities that you will undertake to improve your organizational capacity so that you can carry out the activities identified in Section D. Identify the number, frequency or timeline that will allow you to determine at the end of the reporting period whether you have completed the activity.

See the **HSA Planning and Reporting Information Package** page 6.

**F. Marketing / Outreach:** In this section, list the activities that you will undertake to reach a broader audience and inform them of your products and offerings. Identify the number, frequency or timeline that will allow you to determine at the end of the reporting period whether you have completed the activity.

See the **HSA Planning and Reporting Information Package** page 6.

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
<b>Project Goal/Expectation:</b>	BCFSC will develop and deliver quality OHS and COR training and education services including the provision and management of the COR program and industry pre-qualification certification.

**Activity 2.1 – COR and SAFE Companies Program Certifications**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Engage employers to become certified.	<ul style="list-style-type: none"> <li>• Program funding</li> <li>• COR Advisors</li> </ul>		Jan-Dec '16 (ongoing)	COR Admin. staff and Advisors	New COR and SAFE Companies Certifications: <ul style="list-style-type: none"> <li>○ 40 Individual Owner Operators</li> <li>○ 160 Small Employers</li> <li>○ 10 Large Employers</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
Net increase of 210 companies participating in the COR and SAFE Companies Program.	Number of new COR and SAFE Companies certifications.	Jan-Dec '16 (ongoing)	

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.2 – COR and SAFE Companies (Quality Assurance)**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Complete desktop audit reviews and conduct onsite verification audits, in accordance with the COR Program Standards and Guidelines and SAFE Companies Guidelines.	<ul style="list-style-type: none"> <li>• Program funding</li> <li>• COR Advisors</li> <li>• Consultants</li> <li>• WorkSafeBC data</li> </ul>		Jan-Dec '16 (ongoing)	COR Admin. staff and Advisors	<ul style="list-style-type: none"> <li>• Successful completion of COR Audit Quality Assurance as per program Standards and Guidelines and SAFE Companies Guidelines</li> <li>• *350 Verification Audits completed of COR and SAFE Certified Companies including:</li> <li>• WIVA Audits as determined by WorkSafeBC</li> <li>• 5 week turnaround in audit review time</li> </ul> <p>*COR and HSA shared activity</p>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>• Successful employer interactions as determined by subjective evaluation of safety advisor</li> <li>• Increased adoption of OHS practices by selected employers</li> <li>• Assurance that reported audit results are credible and verifiable: <ul style="list-style-type: none"> <li>• More than 95% of companies receiving verification audits have equal or improved scores compared to one year pre-verification.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Number of verification audits</li> <li>Percentage of companies that have equal or higher verification audit scores compared to one year pre-verification.</li> </ul>	Jan-Dec '15 (ongoing)	

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.3 – COR & SAFE Companies Auditor (Initial Certification) Training**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> <li>• Deliver initial COR and SAFE Companies Auditor Certification training for external and internal auditors</li> </ul>	<ul style="list-style-type: none"> <li>• Program funding</li> <li>• COR Advisor</li> <li>• TAC</li> <li>• Consultant Trainers</li> </ul>		Jan-Dec'16 (ongoing)	Training Manager	<ul style="list-style-type: none"> <li>• 27 (Large Employer) Trained &amp; Certified as Internal Auditors for the first time</li> <li>• 375 (Small Employer / Owner Operator) Certified as Internal Auditors for the first time</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>• Increased understanding of COR and SAFE Companies audit tools and policy and procedures related to the audit process</li> <li>• Improved auditor performance</li> <li>• Consistent application of COR and SAFE Companies auditing tools, policies and procedures across participating employers</li> <li>• Less than 5% of auditors submitting initial certification audit result in limited scope audits.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of participants</li> <li>• Post-class / online course survey data</li> <li>• Percentage of certification audits that result in limited scope audits</li> </ul>	Jan-Dec'16 (ongoing)	

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.4 – COR Auditor (Refresher/Recertification) Training**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> <li>• Deliver COR refresher training to enable auditors to maintain their certification in accordance with the COR Standard and Guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• COR Advisors</li> <li>• TAC</li> <li>• Consultants</li> </ul>		Jan-Dec'16 (ongoing)	Training Manager	<ul style="list-style-type: none"> <li>• 175 (Small Employer / Owner Operator) Internal Auditors trained &amp; recertified</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>• Auditors keep current on auditing quality standards and audit instrument</li> </ul>	<ul style="list-style-type: none"> <li>• Number of auditors re-certifying</li> </ul>	Jan-Dec'16 (ongoing)	



<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.5 Return to Work (RTW) & COR Helpline Service**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> <li>Ongoing service provision of BCFSC's dedicated RTW &amp; COR industry resources &amp; helpline</li> <li>Pilot a direct access (DAP) program model with two large companies</li> </ul>	<ul style="list-style-type: none"> <li>Program funding</li> <li>COR Admin</li> <li>Internal marketing resources</li> <li>WSBC Forestry Centre of Excellence</li> </ul>	<b>\$20,000</b>	Jan-Dec'16 (ongoing)	<ul style="list-style-type: none"> <li>Director, SAFE Companies</li> <li>Director, Programs and Training</li> <li>WSBC Centre of Excellence</li> </ul>	<ul style="list-style-type: none"> <li>Provision of helpline during office hours and support of coastal industry claims pilot with WSBC</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>Increased stakeholder understanding of responsibilities under the Act, OHSR and other applicable laws and regulations</li> <li>Increased stakeholder understanding of the benefits and requirements of RTW program</li> <li>Increased adoption of OHS, Return to Work and Injury Management practices</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation of claims duration and time to report claims</li> <li>Form 7 submission time reduced from 12 days to 9 days for coastal employers involved in claims pilot</li> <li>Employers involved in DAP pilot program experience a 10% reduction in claims duration measured one year after participating in program.</li> </ul>	Jan-Dec'16 (ongoing)	

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.6 — Transfer all large companies to revised BASE 4 COR and SAFE Companies audit standard**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Transfer all large companies to revised BASE 4 COR and SAFE Companies audit standard.	<ul style="list-style-type: none"> <li>• Program funding</li> <li>• COR Advisors</li> <li>• TAC Committee</li> <li>• Operational Staff</li> </ul>		Jan-Dec'16 (ongoing)	<ul style="list-style-type: none"> <li>• Director, SAFE Companies</li> <li>• COR Admin. staff and Advisors</li> </ul>	<ul style="list-style-type: none"> <li>• All large employers transferred to revised system</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>• Successful transfer all large companies to BASE 4</li> <li>• Increased adoption of OHS practices by selected employers</li> <li>• Increased understanding, focus and management of high risk activities</li> <li>• More than 90% of BASE companies participating in survey indicate that revised audit supports further reduction of serious injuries.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of BASE companies successfully transferred to revised system</li> <li>• Survey</li> </ul>	Jan-Dec'16 (ongoing)	

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.7 – Outreach Activities - Direct Engagement with Industry**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Market and promote BCFSC services and programs (HSA and COR) directly to industry.  (HSA & COR shared activity)	<ul style="list-style-type: none"> <li>• Program funding</li> <li>• COR Advisors</li> <li>• HSA Staff</li> <li>• Communications Specialist</li> </ul>		Jan-Dec'16 (ongoing)	<ul style="list-style-type: none"> <li>• CEO, Directors and Managers</li> <li>• COR Advisors and HSA Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Direct contact with 6,000 individuals</li> <li>• 4 presentations to targeted industry groups</li> <li>• Baseline of metrics that show number of new contacts - BCFSC programs/services and/or COR as a result of direct marketing.</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>• Increased awareness of BCFSC audits services and programs in member CUs.</li> <li>• Increased adoption of BCFSC programs and services</li> <li>• WorkSafeBC industry membership survey supports increased awareness and adoption of BCFSC programs and services</li> </ul>	<ul style="list-style-type: none"> <li>• WorkSafeBC industry membership survey</li> </ul>	Jan-Dec'16 (ongoing)	



<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.8 – Outreach Activities - Trade Shows and Events**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> <li>Attend and sponsor trade shows and events to promote the products and services of BCSFC</li> <li>Coordinate Vancouver Island and Interior Safety Conferences</li> </ul> <p>(HSA &amp; COR shared activity)</p>	<ul style="list-style-type: none"> <li>Program funding</li> <li>COR Advisors</li> <li>HSA Staff</li> <li>Communications Specialist</li> </ul>	<b>TBD</b>	Jan-Dec'16 (ongoing)	<ul style="list-style-type: none"> <li>Director, SAFE Companies</li> <li>CEO</li> <li>Director, Programs and Training</li> </ul>	<ul style="list-style-type: none"> <li>Direct contact with 6,000 individuals</li> <li>4 presentations to targeted industry groups</li> <li>Baseline of metrics that show number of new contacts - BCSFC programs/services and/or COR</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>Number of member companies that have adopted BCSFC programs and services. (Once a baseline is established, this outcome indicator will be measured as part of the ongoing metrics)</li> </ul>	<ul style="list-style-type: none"> <li>Surveys of trade show and event delegates</li> <li>Industry surveys</li> </ul>	Jan-Dec'16 (ongoing)	

<b>Project Title:</b>	<b>COR and SAFE Companies</b>
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**Activity 2.8 – Marketing & Communications**

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
<ul style="list-style-type: none"> <li>Attend and sponsor trade shows and events to promote the products and services of BCSFC</li> <li>Overhaul of the BCFSC website</li> <li>Coordinate Vancouver Island and Interior Safety Conferences</li> </ul> <p>(HSA &amp; COR shared activity)</p>	<ul style="list-style-type: none"> <li>Program funding</li> <li>COR Advisors</li> <li>HSA Staff</li> <li>Communications Specialist</li> </ul>	<b>TBD</b>	Jan-Dec'16 (ongoing)	<ul style="list-style-type: none"> <li>Director, SAFE Companies</li> <li>CEO</li> <li>Director, Programs and Training</li> </ul>	<ul style="list-style-type: none"> <li>Direct contact with 6,000 individuals</li> <li>Restructure and redesign of homepage and site navigation for more intuitive web browsing (improve backend procedures to support future growth)</li> <li>4 presentations to targeted industry groups</li> <li>Baseline of metrics that show number of new contacts - BCFSC programs/services and/or COR</li> </ul>	

**Measurement and Evaluation**

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<ul style="list-style-type: none"> <li>Increased industry awareness of BCFSC and its programs and services by 10%. (Once a baseline is established, this outcome indicator will be measured as part of the ongoing metrics)</li> </ul>	<ul style="list-style-type: none"> <li>Industry surveys</li> </ul>	Jan-Dec'16 (ongoing)	

## Training & Program Development: Initiative #1: [Injury Prevention / Claims Management Coaching]

### A. Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using the Industry & Employer Injury Prevention Dashboard; identify and contact outliers within each CU and implement solutions to reduce injury and experience rating adjustments.

<p><i>There is an issue that some employers have high injury rates and experience rating adjustments above the averages within their CU, and the reasons for this are unknown. Some companies have injury rates 140% above the average for their CU, and experience rating adjustments 80% or greater above the CU base.</i></p> <p><i>Examine statistics in the <u>Industry &amp; Employer Injury Prevention Dashboard</u> to identify and contact outliers within the classification units.</i></p> <p><i>Conduct site visits with the small, medium and large outliers and help them, identify primary causes and nature of injuries, understand claims characteristics and management, and where applicable, access the <u>Employer Safety Planning Toolkit</u> - to demonstrate a business case for injury prevention and claims management.</i></p>	<p><i>Reduce the experience rating adjustment between 15-30% per year for the targeted employers with higher experience ratings and injury rates.</i></p>
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### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

<p>B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:</p>	<p><i>Industry Best Practices are implemented at targeted employers where experience ratings or high injury rates are occurring.</i></p> <p><i>Coach 24 employers and help them to implement a range of solutions depending on their specific issues to reduce injuries and experience rating adjustment.</i></p>
<p>B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>	<p><i>Measures to include;</i></p> <ul style="list-style-type: none"> <li>- <i>Number of site visits per targeted company</i></li> <li>- <i>Summary of solutions</i></li> <li>- <i>Tracked injury trends by company</i></li> </ul>
<p><b>B (iii) [For WSBC use only]</b></p>	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

<p>C (i) This requires knowledge, understanding or skills to be changed in the following ways:</p>	<p><i>The exact nature of the materials will be dependent on the stats analysis and site visits to the targeted employers, and may include utilizing existing training programs or developing new resource packages, one-on-one, group workshop, webinar, or self-paced online training programs.</i></p>
<p>C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.</p>	<p><i>Measures to include;</i></p> <ul style="list-style-type: none"> <li>- <i>Number of training events</i></li> <li>- <i>Number of participants per event</i></li> <li>- <i>Total number of participants</i></li> <li>-</li> </ul>
<p><b>C (iii) [For WSBC use only]</b></p>	

**D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)**

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Ongoing monthly analysis of injury rates, and site visits</i>	<i>Analyze and target 24 employers and conduct multiple employer site visits as required.</i>	<i>Completed by Dec 31, 2016</i>	<i>Click here to enter text.</i>
<i>Develop and implement awareness programs based on results of research into high injury rates and case management.</i>	<i>Program likely to contain communication, training and resource materials for small, medium and large companies on this issue</i>	<i>Completed by Dec 31, 2016</i>	

D (ii) [For WSBC use only]

*Click here to enter text.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>Staffing</i>	<i>Utilize existing council staff, and where applicable, develop contract resources to increase outreach and conduct additional on-site analysis and coaching</i>	<i>As required to meet the objective.</i>

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Outreach</i>	<i>To be determined once details are gathered from stats research.</i>	<i>Reach out to two targeted companies per month.</i>
<i>Marketing</i>	<i>Newsletter and website articles demonstrating the business case for safety injury prevention and case management.</i>	<i>Publish one new case study per quarter.</i>

*(Add additional rows as required)*



## Transportation Initiative #1: Data Acquisition and Analysis

### Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

B. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

<p><i>A comprehensive data set relating to log hauling incidence does not currently exist within the province. In addition, key incident data is often not collected as part of the incident reporting process.</i></p> <p><i>Rollovers within the province have been typically averaged 40 per year and high profile log hauling incidents average 100. This data set will aid in monitoring rollover and high profile incident and will help to identify trends and key incident data for root cause identification.</i></p> <p><i>State current injury driver or return-to-work outcome.</i></p>	<p><i>Develop a process that effectively and accurately collects and reports on log hauling incidents and key factors/metrics provincially. Focus will be on industry members and select provincial agencies.</i></p> <p><i>This initiative will aid in determining the level of reduction in provincial rollovers, high profile log hauling incidents as an example.</i></p>
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**(Add additional rows as required)**

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

<p>B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:</p>	<p>Industry Members and provincial agencies will actively participate in collecting and reporting on log hauling incidents that identify key factors.</p>
<p>B (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>	<p>Evidence will be provided via data set.</p>
<p><b>B (iii) [For WSBC use only]</b></p>	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

<p>C (i) This requires knowledge, understanding or skills to be changed in the following ways:</p>	<p>Reporting entities must be aware of the objective, process and resources available to consistently collect and report on log hauling incidents.</p> <p>Industry workers are properly trained to collect and report on incident data.</p> <p>Commercial vehicle Incident investigation training will be provided for select industry workers.</p> <p>Survey of those attending the commercial vehicle incident investigation training will be completed to determine effectiveness of the training and obtain feedback from attendees.</p>
<p>C (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.</p>	<p>Incident data collection process will be identified including required reporting mechanism.</p> <p>Log hauling incident data base will be compiled analysed and reported on based on input data.</p>
<p><b>C (iii) [For WSBC use only]</b></p>	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

<p>D (i) Therefore, we will undertake the following activities:</p>			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<p><b>Incident data reporting resources</b></p>	<p><b>Incident data collection form will be finalized and distributed to industry members to promote consistent reporting to BCFSC.</b></p>	<p><b>Not limited/2016</b></p>	<p><b>Click here to enter text.</b></p>



<i>Incident data reporting training</i>	<i>for employers and workers</i>	<i>2/2016</i>	
<i>Commercial Vehicle Incident Investigation Training</i>	<i>Provide in partnership with industry members (inc. The Trucking Advisory Group), commercial vehicle incident investigation training for select industry workers i.e. licencee operational supervisors/OHS staff).</i>	<i>3/n/a/spring 2016</i>	
<i>Collection, analysis and reporting on log hauling incident data</i>	<i>Data will be collected, analysed and reporting on with key metrics being identified which will aid in determining key focus areas for improving safety performance within the log hauling sector.</i>	<i>1/quarterly/2016</i>	

*(Add additional rows as required)*

<b>D (II) [For WSBC use only]</b>
<i>Click here to enter text.</i>

*Add additional initiatives as required using the same template.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>No additional capacity required.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Promotion of incident data collection and reporting</i>	<i>Create awareness and buy in regarding incident data collection and reporting. This will be done through outreach to industry members/log hauling contractors via The Trucking Advisory Group and BCFSC through bulletins, articles and face to face discussion.</i>	<i>ongoing</i>
<i>Article publication regarding the importance of consistent and accurate incident data reporting</i>	<i>Promotion of the importance of consistent and accurate incident data reporting, existing mechanisms and resources to industry via TAG members and BCFSC</i>	<i>2/Biannual</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

## Transportation Initiative #2: Trucking Advisory Group

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

C. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

<i>Rollovers currently comprise approximately 40% of all log hauling Motor Vehicle Incidents.. These incidents often result in serious injury or fatality and can/has included both the driver and those within the vicinity of the incident i.e. travelling public.</i>	<i>Reduce the number of rollovers incidents by 10% in 2016 provincially.</i>
<i>State current injury driver or return-to-work outcome.</i>	

(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	<p>Logging trucks must be tracked and managed in such a way that eliminates overweight log hauling practices and therefore reduces the safety risks (inc. rollovers) associated with the practice of hauling overweight loads</p> <p>Log truck drivers are aware of the risks of overweight log hauling practices and refuse to drive overweight logging trucks.</p> <p>Overweight log hauling trucks are a contributor to and increase the risk of a rollover.</p> <p>Tracking and reporting on overweights by licencees will provide the information required to track performance and ensure log delivers conform to the weight allowances.</p>
B (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	Log truck weights tracked and reported on and overweight's reduced by 10%.
B (iii) [For WSBC use only]	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	Log haulers need to be aware of the current safety issues facing the industry, key factors relating to log hauling incidence, industry best practices. In addition to being aware of the frequency and factors contributing to rollovers, log haulers need to continue to take actions to reduce the potential for such events.
C (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	Evidence will be provided via industry incident data and analysis through the Trucking Advisory Group.
C (iii) [For WSBC use only]	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<i>Anatomy of a Rollover and/or Standard of Care awareness sessions</i>	<i>Awareness/training sessions that target log haulers, supervisors and loader man that focusses on safety performance, key indicators, factors and best practices for log hauling safety. In addition to, the frequency and factors contributing to rollovers</i>	<i>15/spring 2016</i>	<i>Click here to enter text.</i>

	<i>and actions they can take to reduce the potential for such events.</i>		
<i>Implementation of log truck overweight's management</i>	<i>Overweight management practices established, log truck weights tracked and reported on and overweight's reduced by 10%.</i>	<i># (all TAG Members)/2016</i>	

**E. Organizational Capacity** (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>No additional capacity required.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities** (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Articles</i>	<i>Develop articles detailing the importance of managing overweights, safety implications, current initiatives and tools to achieve compliance.</i>	<i>2/biannually</i>

*(Add additional rows as required)*



### Transportation Initiative #3: Log Truck Technical Advisory Committee (LTTAC)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

D. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:	
Log hauling CU has 129 SLF claims per year on average. MVI's account for approx. 28% of these claims on average.	Objective is to develop knowledge, tools and resources to effectively address key safety issue and reduce MVI's and SLF claims within the log hauling sector.

(Add additional rows as required)

#### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Log haulers are using active safety measures to reduce MVIs.
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	Improved safety performance will be achieved by providing resources that create awareness and increase knowledge within the forest sector to effectively address log hauling related SLF claims.
B (iii) [For WSBC use only]	

#### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	<p><i>Expand industry knowledge with regards to log hauling safety issues and solution via input and collaboration from key log hauling contractors, provincial and federal agency representatives and non-profit organizations.</i></p> <p><i>Use LTTAC perspectives to inform Council priorities and work plan.</i></p> <p><i>Improve and confirm Log hauling expertise and safety knowledge through training and certification programs.</i></p> <p><i>Develop a provincial resource road maintenance standard that addresses key road condition safety issues.</i></p>
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	
C (iii) [For WSBC use only]	

#### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Log truck driver training standard, training and assessment.	<i>Promote and participate in partnerships with industry to further improve log truck driver training standard and assessment process and expand the delivery log truck driver training.</i>	ongoing 2016	Click here to enter text.
Log truck driver certification and assessment.	<i>Promote and participate in partnerships with industry to finalize log truck driver certification process and resource. Implement pilot</i>	ongoing 2016	

	<i>certification program in partnership with industry partner.</i>		
Meetings	Committee meeting intended to ensure current initiatives are kept on track, and further Identify key issues and initiatives to improve log hauling safety.	4/Quarterly/2016	
Meetings	LTTAC representative coordination with Trucking Advisory Group	4/Quarterly/2016	
Road Maintenance Standard	Development of a provincial road maintenance standard. Promote to Industry and Government agencies.	Ongoing/2016	

*(Add additional rows as required)*

**D (ii) [For WSBC use only]**

*Click here to enter text.*

*Add additional initiatives as required using the same template.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>No additional capacity required.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Make related info, tools and resources available on BCFSC website.</i>	<i>Promotion of LTTAC related objectives, tools and resources via website.</i>	<i>4/Review, update quarterly</i>
Articles	Awareness and promotion log truck driver training and certification via print media.	2/Biannually
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>



## Transportation Initiative #4: Construction Initiated Slides Working Group (CISWG)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

E. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:	
<p>Road construction initiated landslides have been a persistent issue on the coast and to a lesser degree within other areas of the province. According to recently collected data, there have been 29 such incidents on the coast over the last three years.</p> <p>Nine of these incidents involved excavators sliding down the slope from the road prism during road construction activities. The incidents have been very serious in nature with considerable human, environmental and operational costs.</p>	<p>Decrease road construction initiated slides on the coast of BC by 20% in 2016.</p>

(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Increase awareness of the factors related to CIS and provide knowledge to aid in the mitigation of slide events.
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	Survey will be completed post training session to evaluate effectiveness of pilot program.
B (iii) [For WSBC use only]	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	Road crews and professionals involved with the planning and development of forestry roads on the coast will be trained to be aware of the risks associated with slide events, key site indicators, construction methods and actions that can reduce the risk of a slide event.
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	This will be completed via survey of trainees in pilot training session and incident data collection via BCFSC, WSBC and Licensees via the Coast Harvest Advisory Group.
C (iii) [For WSBC use only]	

**D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)**

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Promotion of an industry training package for road crews/construction contractors.	Promote the tools and resources developed by the CISWG and encourage usage by coastal licensees	Ongoing/ 2016	<i>Click here to enter text.</i>
Completion, promotion execution of an industry training package and related sessions for professionals involved with road design and construction.	Complete training package, pilot training courses and promote to industry.	4/N/A/2016	
Development and promotion of a safety awareness video relating to road construction initiated slides.	Develop video addressing typical cause, risks, consequences and actions to avoid construction initiated slides.	1/N/A/2016	
Development of recommendations related to awareness training, practices and procedures relating to road construction, and incident investigation/data collection for industry.	Provide recommendations to industry that aim to improve our understanding of and reduce/eliminate construction initiated slides.	1/N/A/2016	

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>No additional capacity required.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Development and publication of awareness articles relating to the CISWG progress, tools and resources developed for industry and the current state of construction initiated slide events on the coast..</i>	<i>Promotion to industry members via print media</i>	<i>4/quarterly</i>
<i>Make related info, tools and resources available on BCFCSC website.</i>	<i>Promotion of CISWG, related objectives, tools and resources via website.</i>	<i>4/Review, update quarterly</i>

*(Add additional rows as required)*

## Transportation Initiative #5: Woodlot Licensee and Community Forest Agreement Safety Committee (WL-CFA SC)

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

F. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Within Forestry there were 4,856 SLF claims between 2010 and 2014. These claims included forestry workers operating within Woodlots and Community Forests.	Improve safety performance within woodlot and community forest operations.
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(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Workers have a greater awareness of safety responsibilities and safety practices when working in woodlots and community forests.
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	Survey will be conducted to determine program effectiveness.
B (iii) [For WSBC use only]	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	To expand woodlot and community Forests managers/workers understanding of safety management responsibilities, processes, resources and tools available to improve safety performance. Identify type, conditions, and factors related to safety related incidents within community forests and woodlots. In addition, increase safety management system knowledge and capability within this group.
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	Survey will be conducted to measure effectiveness.
C (iii) [For WSBC use only]	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Development and publication of awareness articles relating to the Woodlot Licensees and Community Forests Agreement Holder safety management responsibilities, processes, resources and tools available to improve safety performance.	Promotion to Woodlot Licensees and Community Forest Agreement Holders via print and electronic media.	4/Quarterly/2016	Click here to enter text.



Develop and distribute survey for both WL and CFA members. Collate and analyze resulting data.	Survey will target both woodlot Licensees and CFA holders with the intent of gathering safety related information specific to their operations and solicit feedback regarding key focus areas for improving safety performance. Information will be used to aid the WL-CFA SC in determining and prioritizing activities and initiatives.	1/annually/2016	
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*Add additional initiatives as required using the same template.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<i>No additional capacity required.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<i>Make related info, tools and resources available on BCFSC website.</i>	<i>Promotion of WL-CFA SC, related objectives, tools and resources via website.</i>	<i>4/Review, update quarterly</i>

*(Add additional rows as required)*

## Transportation Initiative #6: Road Safety Management Committees

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

G. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

<p>Forestry has an average of 971 SLF claims per year, many of these are associated with transportation activities such as log hauling activities, and traveling while at work via passenger vehicle or off road vehicle.</p> <p>Key safety issue is MVI's.</p>	<p>Objective is to provide resources that create awareness and increase knowledge within the forest sector to effectively address key safety issue specifically targeting transportation and log hauling related SLF claims.</p>
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(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

<p>B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:</p>	
<p>B (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>	
<p>B (iii) [For WSBC use only]</p>	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

<p>C (i) This requires knowledge, understanding or skills to be changed in the following ways:</p>	<ul style="list-style-type: none"> <li>• Improve RSMC participants and BCFSC staff knowledge of regional transportation and safety issues.</li> <li>• Improve knowledge transfer between RSMCs.</li> <li>• Effectively communicate Information, resources and tools available to improve safety performance to industry and the public.</li> </ul>
<p>C (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.</p>	<p><i>Click here to enter text.</i></p>
<p>C (iii) [For WSBC use only]</p>	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
RSMC meeting participation	<p><i>Directly participate in regional RSMC meetings.</i></p> <ul style="list-style-type: none"> <li>• Encourage RSMCs to remain active.</li> <li>• Encourage regional consistency in Forest Road Procedures.</li> <li>• Encourage adoption of best practices.</li> </ul>	20/annual/2016	<i>Click here to enter text.</i>
RSMC Summary	Summary of current status of each RSMC	1/annual/ 2016	



Improve safety resource availability	Post or otherwise provide easy access to Forest Road procedures via website.	1/annual/ 2016	
Information sharing with RSMC's	Provide transportation safety information packages at least once annually to each RSMC.	1/annual/ 2016	

*(Add additional rows as required)*

*Add additional initiatives as required using the same template.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
No additional capacity required.	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Website updates	Resources will be made available to RSMC's directly or via BCFSC website	4/Quarterly
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

## Transportation Initiative #7: Three Point Contact

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

H. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:	
Slips trips and falls (Falls from same level and elevation) account for approximately 23% of all SLF Claims in the log hauling sector/CU 732044 from 2010 and 2014. 3 point contact reduces the likelihood of a slip, trip or fall from occurring.	Increase 3 point contact usage within the study group by 30%.

(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Log haulers will consistently use three point contact to prevent slips, trips and falls.
B (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	Log haulers trained in 3 point contact will be observed anonymously prior to and after training to determine change in usage.
B (iii) [For WSBC use only]	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	Log truck drivers need to be made aware and commit to using proper techniques to ascend and descend equipment associated with log hauling (ie: use of 3 point contact). In addition awareness as to the potential risks and current injury types, frequency and consequence associated with improper technique is critical.
C (ii) [To be completed at the end of the reporting year cycle]; Provide evidence that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	Log haulers trained in 3 point contact will be observed anonymously prior to and after training to determine change in usage.
C (iii) [For WSBC use only]	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
3 point contact awareness sessions	Awareness/training sessions that target log haulers and supervisors that focus on safety performance, key indicators, factors and best practices for log hauling safety. In addition to, the frequency and factors contributing to slips trips and falls and actions they can take to reduce the potential for such events	2/N/A/fall 2016	<a href="#">Click here to enter text.</a>
3 point contact data collection	Observe 3 point contact prior to and after awareness session to determine impact/change in behaviour.	1/2/fall/ 2016	

(Add additional rows as required)

*Add additional initiatives as required using the same template.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
No additional requirement for organizational capacity.	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Promotion of 3 point contact awareness/training sessions	Promotion of awareness/training sessions to industry via TAG members, and print media	1
Publish articles regarding log hauling 3 point contact, safety implications and related actions	Promotion of awareness/training sessions and results of 3 point contact study to industry via TAG members, and print media	1
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

## Transportation Initiative #8: Vehicle Identification Number (VIN) Project

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

I. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Motor Vehicle Incidents account for approx. 16% of the SLF claims (403 claims) from 2010 to 2014 for Log Hauling CU 732044 and Integrated Forestry CU 703008.

Increase VIN vehicle registration by 500 vehicles.

(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:

Increase accountability of drivers via a mechanism that allows anonymous reporting and tracking of unsafe driving practices of individuals within the forest sector.

Drivers will be utilizing the anonymous reporting and tracking tool to facilitate safer driving practices and facilitate follow up actions when required.

B (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.

Changes in vehicles registered and reporting frequency will be used to determine.

B (iii) [For WSBC use only]

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:

Increase knowledge of VIN i.e. anonymous reporting and tracking of unsafe driving practices of individuals within the forest sector.

C (ii) [To be completed at the end of the reporting year cycle]; Provide **evidence** that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.

Changes in vehicles registered and reporting frequency will be used to determine.

C (iii) [For WSBC use only]

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:

Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Website data reporting	Review and reporting on vehicle registration and incident reporting via website	4/quarterly/ 2016	<a href="#">Click here to enter text.</a>
	<a href="#">Click here to enter text.</a>		

(Add additional rows as required)



**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
No additional capacity required.	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Promote VIN Project objectives and related resources/tools via print media.	Promotion to industry members via print media	1
Make related info, tools and resources available on BCFSC website.	Promotion of VIN Project, related objectives, tools and resources via website.	1/Review quarterly
VIN Registration	Provide service/resources to facilitate 500 new vehicle registrations.	Ongoing
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*



## Transportation Initiative #9: Resources

**Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)**

J. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:	
Forestry has an average of 971 SLF claims per year, many of these are associated with transportation activities such as log hauling activities, and traveling while at work via passenger vehicle or off road vehicle.	Objective is to provide resources that create awareness and increase knowledge within the forest sector to effectively address key safety issue specifically targeting transportation and log hauling related SLF claims.

(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Increase industry knowledge and resulting behaviour with regards to safety issues and safe practices, tools and resources.
B (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	<a href="#">Click here to enter text.</a>
B (iii) [For WSBC use only]	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	Expand knowledge with regards to procedures, requirements and processes related to transportation safety aimed at improving safety performance within the industry. It should be noted that many of these resources are applicable to the general public as well.
C (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	<a href="#">Click here to enter text.</a>
C (iii) [For WSBC use only]	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
User Guide Development, distribution and maintenance	<ul style="list-style-type: none"> <li>Resource Road User Guide</li> <li>Marine Passenger Safety Guide</li> <li>Off Road Vehicles on Resource Roads</li> <li>Helicopter Passenger Safety Guide</li> <li>Float Plane Safety Guide</li> </ul>	5/annual/2016	<a href="#">Click here to enter text.</a>
Safety Post Card development, distribution and maintenance	<ul style="list-style-type: none"> <li>Winter Driving Safety</li> <li>Personal Hydration</li> <li>Physical Fitness</li> <li>Fatigue</li> </ul>	4/annual/ 2016	

Log Truck Driver Mentorship	Continued refinement, and promotion of log truck driver mentorship resources. Target audience is existing log hauling companies training new drivers. Focus is on ensuring required information, process and safety training is integral to mentorship process.	1/annual/2016	
Log truck driver personality assessment tools	Participate in the development and promotion of log truck driver assessment tool that will aid in the understanding of individual traits that effect safe driving performance. Data will be used to determine and initiate actions that focus on improving driver skills and performance.	1/annual/2016	
Health and Wellness	Continue development of log truck driver fatigue study including expanded industry survey, data analysis and reporting.  Develop further health and wellness resources targeting forestry transportation.	1/annual/2016	

*(Add additional rows as required)*

*Add additional initiatives as required using the same template.*

#### E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
No additional capacity required.	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

#### F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
Conferences and trade shows attendance	Resources will be made available to industry via attendance/BCFSC booth	6/N/A
Website updates	Resources will be made available to industry via BCFSC website	4/Quarterly
Print media/article development	Promote through BCFSC print media.	2/biannual

*(Add additional rows as required)*

## Transportation Initiative #10: Communications

Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)

A. Using data and information from the industry, we have identified the primary trends within our industry and set the following objectives:

Forestry has an average of 971 SLF claims per year, many of these are associated with transportation activities such as log hauling activities, and traveling while at work via passenger vehicle or off road vehicle.	Objective is to create awareness and increase knowledge within the forest sector to effectively address key safety issue specifically targeting transportation and log hauling related SLF claims.
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(Add additional rows as required)

### B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)

B (i) To meet those objectives, workplace health and safety behaviours and/or return-to-work practices need to change in the following ways:	Increase industry knowledge and resulting behaviour with regards to safety issues and safe practices, tools and resources.
B (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.	<a href="#">Click here to enter text.</a>
B (iii) [For WSBC use only]	

### C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	Expand industry knowledge with regards to log hauling and general transportation safety issues and solution via effective communication of information, resources and tools available to improve safety performance to industry and the public.
C (ii) [To be completed at the end of the reporting year cycle]; Provide <b>evidence</b> that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	<a href="#">Click here to enter text.</a>
C (iii) [For WSBC use only]	

### D. Planned Activities (HSA Planning and Reporting Information Package pages 6 and 11)

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
Newsletter publication	Rumblings Newsletter identifying key issues, regulation changes and initiatives that impact the transportation sector.	5/bimonthly/2016	<a href="#">Click here to enter text.</a>
Article publication	Develop articles that are timely and relevant to improving transportation safety performance.	3/N/A/ 2016	
Trade and Industry Conferences	Provide a presence at industry and trade conferences to promote safe work practices, tools and resources available via the BCFSC.	6/N/A/2016	
Electronic media via website	Promote safe practices, tools and resource availability via BCFSC	Ongoing/2016	

**WORK SAFE BC**



	website.		
Transportation Safety Awareness Sessions	Development and delivery of transportation safety seminars that target specific safety issues i.e. Log hauling/log truck rollovers and provide the knowledge, tools and resources to improve industry safety performance.	15/N/A/2016	
Video development	Develop a safety video for distribution to industry targeting a key high risk activity and appropriate safety requirements/actions.	1/N/A/2016	
Promote Safe Work Practices	Continue the "Slow the truck Down" campaign in concert with industry.	TBD/N/A/2016	

*(Add additional rows as required)*

*Add additional initiatives as required using the same template.*

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
No additional capacity required.	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
See section D.		<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	

*(Add additional rows as required)*

(E) Activity	Description	Number / frequency
Additional staff	Hiring of a third falling safety advisor to support in-field falling activities	<i>Click here to enter text.</i>
Updating Website	Update website design and infrastructure	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>
<i>Click here to enter text.</i>	<i>Click here to enter text.</i>	<i>Click here to enter text.</i>

*(Add additional rows as required)*

*Click here to enter text.*



**Falling Program Initiative #1 Injury Prevention**

**Joint - Falling and Training & Program Development: Initiative #1:  
Implement Deloitte Recommendations**

**A. Injury / Return-to-Work Issues (HSA Planning and Reporting Information Package pages 2 and 3)**

<p>A. In collaboration with stakeholders; implement the Deloitte recommendations to improve the certification system, develop qualified workers, and reduce injuries.</p>	
<p><b>Manual tree falling has historically been perceived as one of the most dangerous occupations in British Columbia, with the rate of injuries and fatalities in the forest sector consistently exceeding other high-risk sectors in the province.</b></p> <p><b>Deloitte was engaged in November 2014 to perform an independent review of the BC Faller Training and Certification Program, and submitted a number of recommendations for WorkSafeBC and the BCFSC.</b></p> <p><b>Implement the recommendations to improve the certification program and reduce worker injuries.</b></p>	<p><b>Reduce the 5 year rolling average injury rate for Manual Tree Fallers (CU 703013) from 26.82% to 21.8%.</b></p>

**B. Behaviour-Based Outcomes (HSA Planning and Reporting Information Package pages 4 and 11)**

<p>B (i) To meet those objectives, the recommendations need to be implemented and change outcomes in the following ways:</p>	<p><b>The Faller Standard Advisory Committee (FSAC) is supported by clear accountabilities, strong governance, and well defined policies and procedures.</b></p> <p><b>A quality assurance standard and audit process is used to ensure consistency of training delivery and competency assessment.</b></p> <p><b>Workers are able to demonstrate safe performance against all competency outcomes.</b></p>
<p>B (ii) <i>[To be completed at the end of the reporting year cycle]</i>; Provide <b>evidence</b> that the changes described in B(i) took place by the end of the reporting year. This may be done through surveys, job site visits, interviews, audits, or any other method you feel is appropriate.</p>	<p><b>Measures to include;</b></p> <ul style="list-style-type: none"> <li>- <b>FSAC governance model in place</b></li> <li>- <b>Quality Assurance standard and audit process in place</b></li> <li>- <b>Number of training quality assurance audits</b></li> <li>- <b>Number of field quality assurance audits</b></li> </ul>
<p>B (iii) <i>[For WSBC use only]</i></p>	

**C. Knowledge-Based Outcomes (HSA Planning and Reporting Information Package pages 5 and 11)**

C (i) This requires knowledge, understanding or skills to be changed in the following ways:	<b>World class competency standard training and assessment tools are used to determine qualification and award certification of Fallers and Certified Falling Supervisors.</b>
C (ii) [ <i>To be completed at the end of the reporting year cycle</i> ]; Provide <b>evidence</b> that the changes described in C(i) took place by the end of the reporting year. This may be done through surveys, post-session testing, focus groups, interviews, or any other method you feel is appropriate.	<b>Measures to include:</b> <ul style="list-style-type: none"> <li>- <b>Learning resource alignment with other administrators</b></li> <li>- <b>Training materials aligned to competency outcomes</b></li> </ul>
C (iii) [ <i>For WSBC use only</i> ]	

**A. Planned Activities (I Planning and Reporting Information Package pages 6 and 11)**

D (i) Therefore, we will undertake the following activities:			
Activity	Description	Number / frequency / timeline	
		Planned	D(ii) Actual
<b>FSAC re-gensis</b>	<b>Participate in developing clear accountabilities, strong governance, and well defined policies and procedures.</b>	<b>Completed by Dec 31, 2016</b>	<a href="#">Click here to enter text.</a>
<b>Program Standards</b>	<b>Develop occupation analysis charts, competency standards and assessment tools.</b>	<b>Completed by Dec 31, 2016</b>	
<b>Learning Resources</b>	<b>Align learning resources with other administrators, and modularize training to competency outcomes.</b>	<b>Completed by Dec 31, 2016</b>	
<b>Quality Assurance</b>	<b>Develop quality assurance standard and audit process that meets ISO/ANSI 17024</b>	<b>Completed by Dec 31, 2016</b>	
<b>System Administration</b>	<b>Develop system to maintain training and assessment records for certification/re-certification of persons against the standards.</b>	<b>Completed by Dec 31, 2016</b>	
D (ii) [ <i>For WSBC use only</i> ]			
<a href="#">Click here to enter text.</a>			

**E. Organizational Capacity (HSA Planning and Reporting Information Package page 7)**

To support us in providing the activities outlined in these initiatives, we will undertake the following activities designed to increase our organizational capacity:

(E) Activity	Description	Number / frequency
<b>Staffing</b>	<p><i>In collaboration with the 3 administrators and WorkSafeBC, utilize consultants to develop an effective system of FSAC governance, and to develop competency standards and assessment tools.</i></p> <p><i>Utilize existing Council staff to develop and implement ISO/ANSI 17024, update training resources, and implement an administration system.</i></p>	<b>As required to meet the objective by Dec 31, 2016.</b>

**F. Marketing / Outreach Activities (HSA Planning and Reporting Information Package page 7)**

To reach a broader audience within our industry, we will undertake the following marketing / outreach activities:

(F) Activity	Description	Number / frequency
<b>Outreach</b>	<i>In collaboration with the three administrators, engage industry subject matter experts to develop the standards.</i>	<b>As required to meet the objective by Dec 31, 2016.</b>

*(Add additional rows as required)*

**Board Chair Approval**

Reynold Hert  
Name

R. Hert  
Signature

Sept. 28/15  
Date